



Mandera municipality Board

MINUTES OF THE 2nd QUARTER 2023-2024 FY MEETING OF THE MANDERA MUNICIPALITY BOARD MEMBERS HELD AT THE MUNICIPALITY CONFERENCE HALL ON 13TH DECEMBER 2023 AT 09:00 AM

MEMBERS PRESENT

1.	Kullow Mohamed Sheikh	Municipality Board Chairman	Chairman
2.	Salah Maalim Alio	CECM Lands, Housing and Urban Development	Member
3.	Abdia Hussein Abdi	Municipality Board Vice-Chair	Member
4.	Matker Mohamed Noor	Municipal Manager & Secretary to the Biard	Secretary
5.	Ahmed M. Abdille	Municipality Board Member	Member
6.	Famsahara Adan Maalim	Municipality Board Member	Member
7.	Ibrahim Hassan Malow	Municipality Board Member	Member
8.	Alinoor Ibrahim Alio	Municipality Board Member	Member
9.	Abdi A. Siyat	Municipality Board Member	Member

ABSENT WITH APOLOGY

1	Zhuleikha Osman Maalim	CCO Housing and Urban Development	Member
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AGENDA

1. Prayers/Introduction
2. Opening remarks by the Chairman
3. Confirmation of the previous minutes
4. Formation of Board Committee
5. The status of the Municipality
6. Review Budget implementation status
7. Transfer of Municipality roles from the County Departments



8. A O B

MIN. 01/13/12/2023: PRAYER/INTRODUCTION

The meeting was called to order by the chairman and was opened with a word prayer by Mr. Ahmed M. Abdille

MIN. 02/13/12/2023: OPENING REMARKS BY THE CHAIRMAN

The chairman welcomed every member and thanked them for finding time to avail themselves for the meeting. He confirmed that the meeting had quorum to proceed with the agenda of the day. He also conveyed apologies for the member who were absent.

The chairman introduced the agendas for the day and was approved by the members.

MIN. 03/13/12/2023: CONFIRMATION OF THE PREVIOUS MINUTES;

The previous minutes were read by secretary and the members who were present in the previous meeting confirmed the content as true.

MIN. 04/13/12/2023: FORMATION OF BOARD COMMITTEE;

After along deliberation the following committees were formed

a. Finance, Administration and Revenue Services committee

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|--------------------------|----------|
| 1. Ibrahim Hassan Malow | Chairman |
| 2. Famsahara Adan Maalim | Member |
| 3. Alinoor Ibrahim Alio | Member |
| 4. Abdi A. Siyat | Member |

b. Environment and Sanitation committee

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|-------------------------|----------|
| 1. Ahmed M. Abdille | Chairman |
| 2. Ibrahim Hassan Malow | Member |
| 3. Salah Maalim Alio | Member |
| 4. Abdia Hussein Abdi | Member |

c. Disaster management, enforcement and compliance committee

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|-------------------------|----------|
| 1. Abdi A. Siyat | Chairman |
| 2. Alinoor Ibrahim Alio | Member |
| 3. Salah Maalim Alio | Member |
| 4. Abdia Hussein Abdi | Member |

d. Urban Development and Gender committee

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|---------------------------|----------|
| 1. Famsahara Adan Maalim | Chairman |
| 2. Ahmed M. Abdille | Member |
| 3. Alinoor Ibrahim Alio | Member |
| 4. Zhuleikha Osman Maalim | Member |

MIN. 05/13/12/2023: THE STATUS OF THE MUNICIPALITY;

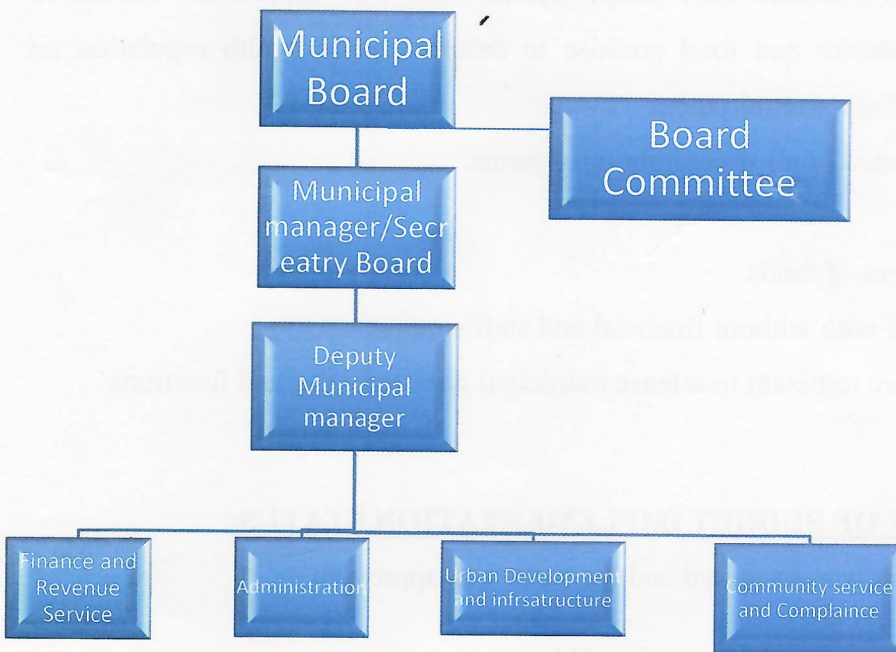
The chairman requested the Board secretary who is also the manager of the Municipality to give quick update of the current status of the Municipality

The manager took them through the Municipality;

1. Status on;

a. Structure/Departments,

The committee discussed and approved the municipal structure as below



b. Assets,

c. Staff establishment

2. Progress

a. Unclogging of drainage systems.

b. Repair and maintenance of roads

c. Cleared the Barwaqo blocked drainage

d. Bush clearing within town



- e. Reduced the number of accidents, traffic obstructions of vehicles along the main roads where taxis, buses and matatus are parked and brought sanity to the road users especially at the C.B.D
- f. Enforcing animal control by offloading overloaded donkey carts
- g. Opening of CBD and access road
- h. Protection of public land within Mandera through demolition and removal of unlawful erected structures
- i. In conjunction with Mandera East public health team The department conducted inspection of all Eateries and food premise to enforce public health regulation on hygiene practice and other requirement
- j. Repair and maintenance of all street lighting systems.

3. Challenges

- a. Delay of disbursement of funds
- b. Roles are transferred with without financial and staff support
- c. Some departments are reluctant to release municipal gazetted roles and functions

MIN. 06/13/12/2023: REVIEW OF BUDGET IMPLEMENTATION STATUS;

The budget implementation status was discussed and the same was approved.

Cost of the board activities were increased from 3M to 6M.

The board recommended for lobbying of more fund for maintenance of solar street lights and roads.

All the outstanding statutory to be cleared.

The board also adopted and approved board to be sent for induction course at Kenya School of Government(KSG) between the period of month of January and February 2024.

Establishment of tree Nursery and start of Phase II Greening Program.

MIN. 07/13/12/2023: TRANSFER OF MUNICIPALITY ROLES FROM THE COUNTY DEPARTMENTS

The members discussed the roles and function that are within the Jurisdiction of the Municipality but are still run by the county department.

The members recommended that such roles to be followed up using the right procedures and be transferred to the municipality once we have the capacity to manage the same roles and functions

MIN. 08/13/12/2023: A. O. B

[Handwritten scribbles]

Since there was no Other Business, the meeting was adjourned. 12:30 pm

Minutes Prepared

Minutes Confirmed

Secretary.....

Chairman.....

Sign.....

Sign.....

Date.....

Date.....



[Handwritten signature]

Kullaw M. Stekh

13.12.2023